No. of IQAC meetings held during the year: 2018-19 :

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| Date | Minutes of the meeting | Compliance |
| 22.9.2018 | Discussed about the AQAR report to be submitted for the year 2017-18 | Decided to upload  AQAR in the last week of October 2018 |
| 01.10.2018 | * Discussed about organizing a “faculty forum”. The faculty forum would be conducted at institutional level twice a year. * Review of AQAR submitted. Plan of Action for next AQAR was   discussed | The first speaker for the faculty forum was  Dr. Uma Chitra, Head, Dept. Of Clinical Nutrition and Dietetics  Areas to be focused were identified |
| 22.11.2018 | Discussed about the various parameters and documents required for India Today Survey | Academic Co-ordinators and Head of the Departments were instructed to take up this responsibility |
| 02.01 2019 | * The meeting was regarding the audit of college by AG office which is conducted every 10 years   .   * Decided to give college as centre for online valuation. * Discussed about the revised CBCS system by UGC | Documents for auditing were asked to be kept ready by the office for inspection.  Maintenance of computers and internet facilities were checked by Computer Science Department.  Head of all departments were asked to coordinate with BOS, Osmania university for any change in syllabus. |

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| 19/01/19 | The revised accreditation framework was given by IQAC coordinator.   * Formulating of POs, PSOs, COs were discussed * Plan to organize an FDP programme on GST by Faculty of Commerce | Formats of new AQAR and SSR were distributed.  All the Departments were asked to frame Course- wise PSO, COs and Document the same for AQAR as per guidelines  Commerce Department was asked to proceed with the same |
| 21.02.2019 | * FDP by Department of Commerce to be organised was decided. * Decided to initiate proper feedback mechanism from Students, Alumni and Parents. * Plan to organize an FDP on work ethics * Follow up and Progression of AQAR was seen | Names of Speakers from Institute of Company Secretaries of India were finalized  Relevant questions were incorporated in the pre- existing questionnaire.  Dr.Beena, Psychologist was approached |
| 23.04.2019 | * Staff were asked to focus on all NAAC Criterion. * Departments were asked to work upon AQAR 18-19 | Convenors for committees were finalized |
| 08.05.2019 | * Information about the activities for the year 2018-19 to be updated in   the college website by all departments was discussed. | Information to be mailed to [kgcwwebupdate@gmail.](mailto:kgcwwebupdate@gmail.com) [com](mailto:kgcwwebupdate@gmail.com) |
| 19.06.2019 | Departments were asked to furnish information for AQAR and relevant documents ready for IQAC   * inspection | Process of Registering  in NAAC portal was initiated |